



Lilly Pilly South ELC

Parent Information Handbook

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Welcome

It is my pleasure to welcome your family to Lilly Pilly South Early Learning Centre.

Lilly Pilly South took over an existing centre in 2004, the vision and motivation, was to provide families in the Toormina/Boambee area with high quality care and education within an inclusive, supportive, nurturing, stimulating and engaging environment.

Located at 42 Amaroo Crescent, Toormina, we are just metres from surrounding schools and the local shopping centre, Lilly Pilly South ELC strives to deliver excellence in early learning to all our families. Lilly Pilly South ELC provides an environment where parents and teachers work together, assisting each child's development to reach their full potential.

Currently with 11 staff and open Monday to Friday (7.30am-6.00pm) 51 weeks of the year, Lilly Pilly South ELC caters for 30 children aged from 15 months to 6 years, and has a comprehensive school readiness program, while also holding many celebrations throughout the year. Lilly Pilly South ELC is active in facilitating a Fundamental Movement Program, Henny Penny Chickens, as well as Indonesian Language Lessons through our ELLA Program.

Our dedicated staff look forward to sharing this special time with you.

Warm Regards,

Maira Pratt

Owner/Approved Provider



Settling into Care

It is not unusual for children to cry when their parents leave them at care for the first few weeks. The settling in time is different for all children.

Below are some vital tips to help settle into the centre.

- Have your child put their bag in their locker.
- Take your child to an Educator in the morning and say hello.
- Take a few minutes to show your child around and for them to choose an activity to play at.
- When your child is playing well, tell them you must leave but you will be back in the afternoon to pick them up.
- Smile (even though you may feel like crying yourself) and confidently give your child a hug and a kiss, say goodbye and leave.
- If your child becomes upset, take him/her to one of our friendly educators and say goodbye.
- We will cheer your child up. We will not let them cry all day.
- Call the centre at any time to check how your child is going. One of our educators will call you if we are unable to settle your child.

"Separation anxiety is a normal stage in a child's life."

Meet our Educators!

Moira Pratt – Approved Provider, Nominated Supervisor

Undertaking RPL Diploma of Education and Care, Certificate 3 in Children's Services

Jacinda Gleeson – Business Manager, Nominated Supervisor, Educator

Undertaking a Diploma in Early Childhood Education and Care, Certificate 3 in Early Childhood Education and Care

Hannah Smith – Early Childhood Teacher, Educational Leader

Bachelor of Education, Master of Special and Inclusive Education

Madeleine Taylor – Early Childhood Teacher

Undertaking a Bachelor of Education – Early Childhood and Primary

Eliana Irmak – Educator, Toddler's Room Leader

Diploma of Early Childhood Education and Care

Balvir Kaur – Educator

Diploma of Education and Care

Pam Prasaet – Trainee Educator

Undertaking a Certificate 3 in Early Childhood Education and Care

Stephanie Lightfoot – Trainee Educator

Undertaking a Certificate 3 in Early Childhood Education and Care

Amber Denney – Trainee Educator

Undertaking a Certificate 3 in Early Childhood Education and Care

Ambre Duffy – Trainee Educator

Undertaking a Certificate 3 in Early Childhood Education and Care

Lucy Scott - Trainee Educator

Undertaking a Certificate 3 in Early Childhood Education and Care

Aleysia McLeod – Trainee Educator

Undertaking a Certificate 3 in Early Childhood Education and Care

Lizbeth Brook – Inclusion Support Educator

Educators appreciate it when parents:

Help their children understand that learning is important.

Show an interest in what their child is learning and what is happening at the centre.

Remember that at this age, playing is learning too!

Set expectations for learning, by considering their child's ability.

Take note of important dates on the calendar.



Child Care Rebate

Helping families with the cost of child care

Am I entitled to Government Assistance?

Childcare Subsidy (CCS) is a payment made by the Commonwealth Government to help families with the cost of childcare. A family's eligibility is subject to an income test, which is administered by Services Australia

It is the responsibility of the parent to register for Childcare Subsidy. Information and forms can be accessed from Services Australia (through Centrelink) or families can call direct on 136 150.

With the introduction of the Government's Childcare Management System (CCMS), families will receive a CCS fee reduction only if they have registered with Centrelink, are eligible for CCS, have a formal enrolment at the centre and the centre has received confirmation from the Government pertaining to the percentage of CCS they are eligible for. If parents are not eligible for CCS, full fees must be paid.

Centre Philosophy

Our Vision

To ignite a passion for life-long learning by providing opportunities for children to play, explore and discover within an inclusive, safe, nurturing and stimulating environment, where children's voices are valued and heard.

Mission Statement

Our mission is to support and develop all children's strengths and potential, via collaborative teaching by passionate educators, holistic learning environments that allow children's voices to be acknowledged and supported through the first most important 5 years of their life and prepare them with skills for life.

Service Philosophy

At Lilly Pilly South Early Learning Centre, we provide a **safe** and **stimulating** environment for children to learn and develop.

Our priority is creating positive and respectful **relationships** with children and their families that are crucial to the inclusive implementation of our quality educational program at Lilly Pilly South Early Learning Centre. Educators acknowledge that every family and child is **unique** and that it is through a positive **partnership** with parents/carers that their **child's needs** are met in our Early Childhood setting. **We create a supporting, warm, home like environment that makes families feel that we are part of the children's extended family.**

We value and acknowledge all Aboriginal and Torres Strait Islander people and the traditional owners of the land from where our centre operates the people from the Gumbaynggirr language group.

Our **educational program** reflects the Early Years Learning Framework for Australia **Belonging, Being and Becoming** as well as a **play-based** approach to learning. It is based on the view that children are **capable** beings, who learn best when their **interests** and **voices** form the basis of the educational program.

Educators endeavour to actively promote, strive for our core values and goals, embed **healthy lifestyles, inclusive practices,**

sustainable practices, and **cultural awareness** at Lilly Pilly South Early Learning Centre through respectful **communication**, **intentional teaching** and **role modelling**.

Educators at Lilly Pilly South Early Learning Centre are committed to ensuring that policies and educational practices reflect **current research** and best practice. This is maintained through regular engagement with **professional development** opportunities, **ongoing visits and support with community outer agencies** (OT, Speech, Physio, DCJ, Uniting and Wesley) regular **staff meetings** and **reflective practices**.

Our Families Voices:

- They provide wonderful facilities, friendly and welcoming staff.
- They nurture the children's personalities and help them grow to be kind and gentle children.
- Lilly Pilly doesn't feel like a Daycare centre, they are an extension of our family. Knowing that when we drop off our children, they are happy and in safe hands.
- Staff make an effort to get to know every family.

Responses to Educators Day

*Cannot express our gratitude for the love, care, and education you give Harrison. He loves coming to 'school' and has made such massive progress since starting. You are all worth your weight in gold! Thank you from us but especially from Harry ♥ - **Alice***

*Thank you for everything ladies! Thank you for making the girls day care like a second family. The love you all and as do I. – **Kahlie***

*You are all like a second family to Davey. We have been part of the Lilly Pilly 'family' for 8 years now and you have all contributed to making my 2 children the kind and inquisitive kids they are today. Every day should be educators' day. Thank you! – **Tania***

*Thank you to ALL of you beautiful ladies, for your patience, compassion, and dedication to our precious little ones. We appreciate everything you do, especially during these challenging times. - **Kirsty***

Our Fee Structure

It is our policy that all families pay an enrolment fee of \$50 when your position has been confirmed. Families can purchase a Lilly Pilly South ELC hat, shirt, and library bag package for \$35 or purchase items separately. As we run our fees on a weekly in advance basis, on commencement, you will be paying one week in advance. If we can approximate what your weekly fee will be (less Childcare Subsidy) you will only need to pay this reduced amount. Fees are then payable weekly by the Debit Success direct debit payment system. If you are paid your salary on a fortnightly or monthly basis, it is your responsibility to ensure your funds are sufficient each week to cover the direct debit. Please note CASH cannot be accepted. Due to pressure on places at the Centre, families whose direct debit payments are declined for two consecutive payments without prior and reasonable explanation will, upon warning, lose their place to one of the children on the waiting list.

Our payment terms are by direct debit from your bank account or credit card.

Fees are kept to a minimum. However, Lilly Pilly South ELC reserves the right to increase fees, when necessary, because of government and award changes. We provide our families with the option of choosing hourly packages to suit their family's needs. Packages available are 9hr, 10hr & 10.5hr days.

[See fee schedule for fees payable.](#)

All children's booked days and absent days must be paid to retain your position. A late fee is charged to those accounts that are not kept up to date and charged for families that do not collect their child/dren by 6.00pm.

Two weeks' notice is required if you wish to cancel a booking. Failure to do so will require parents to pay two weeks full fees. All accounts must be up to date, or they will be passed onto a debt collection agency.

Please refer to our fee policy on daily fees, late fees, and cancellations.



Signing in and out of the Centre

It is a legal requirement that each child must be signed in and out of the centre for each day that they attend. These records are used in case of emergencies and for the calculation of the Childcare Subsidy (CCS). If a child is away, ill or on holidays the corresponding days must be signed by parents/guardians.

On arrival at the centre, we ask you to:

- Sign your child in via the Qikkids kiosk on our iPad.
- Present yourselves to our preschool room, ask your child to wash their hands and then pack away their lunch box & water bottles.

Before you leave the centre, we ask that you:

- Sign your child out via the Qikkids Kiosk

- Come into the room/playground and greet your child & ask them to wash their hands before departure.
- Collect your child's belongings.
- With your child, say goodbye to the educators.

No child will be released into the care of any persons not known to our educators. If educators do not know the person by appearance, the person must be able to produce some form of photo identification to prove that they are the person authorised to collect on the enrolment form.

In the event that a child has not been collected 15 minutes after closing time, then the parents/guardians will be contacted on the emergency telephone numbers provided. If the child has still not been collected 30 minutes after closing time, then staff will follow the Department of Communities & Justice Abandoned Child Procedures including contacting the Child Protection and Crisis Centre 24-hour service.

Additional fees will be charged for a child that remains in the centre after the centre closing time.

In the case that your child is absent we request that you phone the centre 0266531038 to advise staff of your absence. Notice is also required in the incidence of infectious or contagious diseases in the family.

Families receiving Childcare Subsidy are allocated 42 absent days for each child per financial year.



The Early Years Learning Framework Professional Learning Program

Our service is committed to the Early Years Learning Framework (EYLF)

Observations of all children enrolled in our service will be documented and kept for future reference and reflection, through use of electronic portfolios. Children's portfolios will be available for a child's family members to look at but remains the property of the Service for the duration of the child's enrolment. Portfolios will be added to regularly by educators, families and children and reflected upon by educators to ensure programming for each child remains relevant to their interests and developmental stage.

Early Years Learning Framework

- Each child's learning will be based on their interests and strengths and guided by our educators.
- Educators must work in collaboration with families to provide relevant learning experiences for each child, based on their interests and family experiences.
- Every child will be equally valued and their achievements and learning celebrated.
- Educators will observe and record the strengths and learning of each child.

- Educators will work closely with children and families to generate ideas for the curriculum.
- Learning Outcomes will be linked to the curriculum during and after each child's learning has occurred. The curriculum must not be pre-programmed to match specific Learning Outcomes.
- The curriculum will be based on the children's interests, educators extending children's interests, spontaneous experiences, and family input.
- Where appropriate, the service will liaise with external agencies and support persons to best educate and care for children with additional needs.
- Where appropriate, the curriculum (play and learning experiences) will build and develop each child's Learning Stories, Portfolio and Observations of each child's strengths and achievements.
- The curriculum will be evaluated and reflected upon each week by educators.

Learning and Play

- Children are encouraged to express themselves creatively through a wide variety of indoor and outdoor activities.
- Children's fine and gross motor skills are strengthened and developed through a wide variety of both indoor and outdoor activities including manipulative play, block play, sensory play, dramatic play, drawing and other physical activities such as running and skipping.
- Mathematics and science concepts along with exploration of natural aspects of our environment are encouraged through block play, building, cooking, water play, sensory play,

collecting natural materials such as leaves and rocks and gardening.

- Language development is encouraged through educators modelling language, show and tell, story time, games, poems, and dramatic play experiences.
- Social/emotional and independence skills are strengthened through activities such as role-play, dramatic play, group games and self-help tasks.
- and movement activities encourage physical, social, and creative areas of a child's development. Road safety, hygiene, dental care, and nutrition will all be built into the Music weekly program.



Centre Daily Routine

7.30 am Centre opens – outdoor play – children will commence their day outdoors.

9.50am Transition younger children to morning tea; gathering at the soft fall for a morning discussion/song.
Then transition to put away hats, wash hands, morning tea. Younger children transition first to morning tea.

10.10am Morning tea – encourage fruit first

10.40am Activities/songs/games on the mat for children to engage in small play
Children are separated into 3 small groups for morning story, language, children's interest.

Nappy change (occurs on a needs basis throughout the day. Children

11.00am Transition children to indoor free play

- This includes children's voices/ interest, collage, painting, construction, dramatic play etc.

11.15am

2yr- 3yrs old transition for story, finger plays upstairs

11.15am Small groups of children gather for indoor play.

11.50am Children are transitioned to mat for music/ dancing before transitioning to lunch. Children are encouraged to gather their own sheets from their bags as they transition to the bathroom for lunch. Younger children transition first.

12.00pm Lunch time – younger children

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12.10pm Lunch time – older children

12.30pm Rest time - This time is about resting our bodies, relaxing to soft music, some children sleep as this is part of their home routine. Resting children have books to look at.

1.20pm Transition children from mats and encourage self-help skills with packing away their belongings.

1.30pm Small group times, (science, language, news, maths etc.) Sunscreen is applied now to children.

Children transition to free play at the tables as other children begin to wake up. Preschool activity.

Nappy change/ toileting as children wakes.

3.00pm Outdoor play

3.25pm Outdoor pack away

3.45pm- Transition to afternoon tea

4.15pm Parents arrive to collect their children,

Afternoon actives for children are set up based on children interest and voices. Games, puzzles etc.

6.00pm Centre closes

PLEASE NOTE OUR ROUTINES ARE VERY FLEXIBLE AT ALL TIMES THROUGHOUT THE DAY



What to Bring

- Bag with name clearly written.
- Lilly Pilly hat with name clearly written or other broadbrimmed hat
- Remember to apply sunscreen before arrival.
- Please send your child in appropriate play clothes, as our daily activities can get quite messy and physical e.g., climbing, riding, painting etc. All children need to feel free and comfortable to participate. In accordance with our Occupational Health and Safety guidelines, covered in shoes are recommended. Thongs are not acceptable as they are dangerous when children are running and climbing.
- A bed bag with a fitted sheet and a small blanket for cooler weather.
- A drink in a well labelled plastic bottle - Sipper bottle preferred. **Please no poppers.**
- **As we encourage and promote nutritional eating habits, please do not send lollies, chips, roll-ups, Twisties, chocolate/carob, choc-chip, and Nutella products and, for safety reasons please do not send eggs or nuts.**
- **The childcare centre is well equipped. Please ensure that your child does not bring any toys, dolls, or jewellery. These can easily be lost or broken. We take no responsibility for lost, broken or stolen toys.**
- **WE ARE A NUT, DAIRY & EGG AWARE CENTRE**

Centre Policies and Procedures

Our centre has a number of policies and procedures pertaining to the care of your child. Our policies are available for review at any time and are in the foyer. Below are some important policies to get you started. For more information, please speak to the Approved Provider/Nominated Supervisor.

Sick Children

The Centre is not the best place for a sick child. The staff do their best, but they obviously cannot give a sick child the same attention that they would get at home.

Should your child become ill while at the centre, you will be contacted and asked to come and collect him/ her, or to arrange someone else to collect him/her. If parents cannot be contacted, those persons listed on the enrolment form as emergency contacts will be called. **Children need to have a 48hr clearance period of any temperatures, vomiting, diarrhoea, cough or generally unwell. We request a Drs Clearance before they return to care.**

If medical or hospital attention is required, it will be sought without delay after trying the above.

DUE TO COVID-19 CHILDREN WHO PRESENT WITH SIGNS AND SYMPTOMS OF COLD AND FLU, AND OTHER SYMPTOMS SUCH AS LETHARGY, TEMPERATURES, RUNNY NOSE (CLEAR, YELLOW OR GREEN), ETC YOU WILL BE ASKED TO COLLECT YOUR AND NOT TO RETURN TO CARE UNTIL YOU A CLEARANCE LETTER FROM YOUR GENERAL PRACTIONER AND YOUR CHILD IS 100% WELL.



Medication

If prescribed medication is to be administered at the centre, authorisation details must be completed in the medication Form. Non prescribed medications will not be administered.

Please remember that: -

- No prescribed medication will be given without written permission from the parent/Guardian.
- No medication prescribed for anyone other than the child will be given.
- No prescribed medication, other than in the original container, with the original label & instructions from the pharmacy will be given.
- Medication should never be left in a child's bag.

Please hand the medication to the staff member on duty and complete a Medication Form as required.

Immunisation

Proof of immunisation is required on enrolment. A copy of these records is kept in the child's file. Any child who is not fully immunised will be required to keep the child at home for the duration of the outbreak of the disease. This is a requirement of the Department of Health.

Infectious Diseases

We strictly abide by the Department of Health Guidelines regarding exclusion durations. The Nominated Supervisor has the final decision regarding the child's return to the childcare centre.

Parents are asked to notify Lilly Pilly if their child contracts an infectious disease. A note will be placed on the notice board informing all parents of the disease. Confidentiality will be maintained regarding children's names.

Recommended Minimum Periods of Exclusion Can be found at the back of this booklet.

Accidents

In the case of an accident involving your child whilst at the centre, appropriately qualified staff will immediately administer first aid. If the injury requires further medical treatment, you will be contacted, and a plan of action organised.

If a parent or emergency contact cannot be reached, the Nominated Supervisor or person in charge will act on behalf of the parent and proceed with whatever medical treatment is required.

A staff member will accompany them to the doctor/hospital and stay with them until a parent arrives. Documentation of each accident or incident will be made, signed, and kept on file.

Hygiene

Hand washing is the most important way of controlling infection.

Through modelling and reminding, staff will encourage children to use appropriate hygiene practices:

- Children will be encouraged to wash hands with liquid soap and running water upon arrival & departure, prior to eating, after toileting, after wiping nose and after playing outside. Children will dry hands on a disposable paper towel.
- Children will be encouraged to place their mouth and nose in their elbow when sneezing or coughing to prevent the spread of germs.



Parent Involvement

Parents are always welcome at Lilly Pilly Early Learning Centre. It is our role to compliment the care, guidance, and education of your children in a loving, caring, social setting.

Families are invited to be involved in the centres program in the following ways:

- coming to the centre to share aspects of cultural background, hobbies, occupations.
- assisting in excursions
- assisting in fundraising
- Programming suggestions sheet – adding ideas to the program.

If you have any other suggestions, please feel free to complete the feedback section included on our website or see the Nominated Supervisor.

Complaints

- If you are unhappy with any part of our service, then you have the right to make a complaint.
- The matter should initially be discussed by talking a Staff Member.
- If the parent is unsatisfied with the outcome, the matter should then be discussed with the Management / Nominated Supervisor/2IC.
- If the problem has not been solved the matter can be then brought to the attention of The Department of Education and Communities on 1800 619 113.



Sun Protection

At Lilly Pilly South ELC we take care to protect children and our educators from direct exposure to the sun. Exposure during the first 15 years of life can greatly increase the risk of developing skin cancer in later life. We play a key role in minimising a child's UV exposure as children attend Lilly Pilly during times when UV radiation levels are at their highest.

As we are a SunSmart Centre we ask that parents dress their children in clothing that will protect them from the sun, including a bucket hat, longer sleeved t-shirts and loose clothing which covers all their body (i.e., no midriffs, no singlet tops, or bare backs).

We ask that parents apply sunscreen prior to arriving in the morning and staff will reapply throughout the day.

Staff will apply SPF 50+ broad-spectrum, water resistant sunscreen 20 minutes before going outdoors.

Literature on sun care is available at the centre and for more information on the centre's Sun Protection Policy, please refer to the centre's Policy Manual.

First Day Checklist

There are some important things you need to make sure you have completed for the first day.

The paperwork:

- ☐ Completed Enrolment form (all pages completed, initialled, and signed)
- ☐ Completed "The Get to Know you" form
- ☐ Completed the new parent checklist
- ☐ Completed Debit Success Form
- ☐ Attached Immunisation history statement.

For your child:

- ☐ Backpack
- ☐ Lunch box
- ☐ Drink bottle
- ☐ Bed bag with cot sized fitted bottom sheet, top sheet, and a small blanket for cooler weather
- ☐ Hat
- ☐ Numerous Spare changes of clothes
- ☐ Food for morning tea, lunch, and afternoon tea

*If your child requires nappies, we ask that you bring in sufficient nappies for the day (4-6) and a pkt of nappy wipes to be placed in your child's basket.

If your child attends 3-5 days, we encourage families to bring in large packs of nappies & we will store them to ensure they have sufficient nappies available. We will notify you once the supply gets low.

Recommended Minimum Periods of Exclusion

National Health and Medical Research Council.
Staying Healthy –Preventing Infectious Diseases in Early Childhood
Education and Care Services 5th edition, Commonwealth of
Australia 2012.

Children who are unwell should not attend the service.

The definition of contacts will vary according to disease. Please refer to specific Fact Sheets in the Staying Healthy Publication for the definition of 'Contacts.'

Bronchitis

A child with Bronchitis should stay home until they are feeling well.

Campylobacter

Exclude until there has not been a loose bowel motion for 24 hours'

Exclusion of Contacts – Not excluded.

Candidiasis ('Thrush')

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Chickenpox (Varicella)

Exclude until all blisters have dried. This is usually at least 5 days after the rash first appeared in unimmunised children and less in immunised children.

Exclusion of contacts – Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise not excluded.

CMV (Cytomegalovirus infection)

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Cold Sores

Exclusion is not necessary if the person can maintain hygiene to minimise the risk of transmission e.g., doesn't pick the sores. If the person can't do this, they should be excluded until all sores are dry.

Conjunctivitis

Exclude until discharge from the eyes has stopped unless a doctor has diagnosed non-infectious Conjunctivitis.
Exclusion of Contacts – Not excluded.

Cryptosporidium

Exclude until there has not been a loose bowel motion for 24 hours.^b
Exclusion of Contacts – Not excluded.

Diarrhoea and Vomiting (Gastroenteritis)

Exclude until there has not been a loose bowel motion for 48 hours after the last loose bowel motion. A GP clearance must be provided to return to care.
Exclusion of Contacts – Not excluded.

Ear Infections

A child **should not attend** if there is any fluid coming out of the ear.

Fungal infections of the skin or nails (e.g., ringworm, tinea)

Exclude until the day after starting appropriate anti-fungal treatment.
Exclusion of Contacts – Not excluded.

German measles (See 'Rubella')

Giardiasis

Exclude until there has not been a loose bowel motion for 24 hours.^b
Exclusion of Contacts – Not excluded.

Glandular fever (Mononucleosis, EBV infection)

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Hand, foot, and mouth disease

Exclude until all blisters have dried.

Exclusion of Contacts – Not excluded.

Haemophilus 26Influenza type b (Hib)

Exclude until the person has received appropriate antibiotic treatment and completed the entire course.

Exclusion of Contacts – Not excluded.

Head lice (Pediculosis)

Exclusion is NOT necessary if effective treatment begins before the next day at the Service. (The child doesn't need to be sent home immediately if head lice are detected).

Exclusion of Contacts – Not excluded.

Hepatitis A

Exclude until a medical certificate of recovery is received and until at least 7 days after the onset of jaundice.

Exclusion of Contacts – Not excluded. Contact a public health unit for specialist advice about treating or vaccinating children in the same room or group.

Hepatitis B

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Hepatitis C

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Herpes simplex (cold sores, fever blisters)

Exclusion is not necessary if the person is developmentally capable of maintaining hygiene practices to minimise the risk of transmission.

If the person is unable to comply with these practices, they should be excluded until the sores are dry. Sores should be covered by a dressing where possible.

Exclusion of Contacts – Not excluded.

Human Immunodeficiency Virus (HIV/AIDS)

Exclusion is NOT necessary. If the person is severely immunocompromised, they will be vulnerable to other people's illnesses.

Exclusion of Contacts – Not excluded.

Human Parvovirus B19 (fifth disease, erythema infectiosum, slapped cheek syndrome)

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Hydatid disease

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Impetigo (school sores)

Exclude until appropriate antibiotic treatment has commenced for at least 24 hours. Any sores on exposed skin should be covered with a watertight dressing.

Exclusion of Contacts – Not excluded.

Influenza A and B

Exclusion Period of 10 days, however a Clearance must be provided from the GP to return to care.

Exclusion of Contacts – Not excluded.

Listeriosis

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Measles

Exclude for 4 days after the onset of the rash.

Exclusion of Contacts – Immunised and immune contacts are not excluded. For non-immunised contacts, contact a public health unit for specialist advice. All immunocompromised children should be excluded until 14 days after the first day of appearance of rash in the last case.

Meningitis (viral)

Exclude until well.

Exclusion of Contacts – Not excluded.

Meningococcal infection

Exclude until appropriate antibiotic treatment has been completed.

Exclusion of Contacts – Not excluded. Contact a public health unit for specialist advice about antibiotics and /or vaccination for people who were in the same room.

Molluscum contagiosum

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Mosquito-borne diseases

Exclusion not necessary

Mumps

Exclude for 9 days or until swelling goes down (whichever is sooner).

Exclusion of Contacts – Not excluded.

Norovirus

Exclude until there has not been a loose bowel motion or vomiting for 48 hours.

Exclusion of Contacts – Not excluded.

Pertussis (See 'Whooping Cough')

Pneumococcal Disease

Exclusion until person is well.

Exclusion of Contacts – Not excluded.

Roseola

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Ross River virus

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Rotavirus infection

Children are to be excluded from the service until there has not been a loose bowel motion or vomiting for 24 hours. ^b

Exclusion of Contacts – Not excluded.

RSV

Children must be excluded for 10 days from the onset of Symptoms and a GP must provide a clearance letter for return to care.

Rubella (German measles)

Exclude until fully recovered or for at least four days after the onset of the rash.

Exclusion of Contacts – Not excluded.

Salmonellosis (Salmonella infection)

Exclude until there has not been a loose bowel motion for 24 hours.

Exclusion of Contacts – Not excluded.

Scabies

Exclude until the day after appropriate treatment has commenced.

Exclusion of Contacts – Not excluded.

Shigellosis

Exclude until there has not been a loose bowel motion for 24 hours.^b

Exclusion of Contacts – Not excluded.

Streptococcal sore throat (including scarlet fever)

Exclude until the person has received antibiotic treatment for at least 24 hours and feels well.

Exclusion of Contacts – Not excluded.

Toxoplasmosis

Exclusion is NOT necessary.

Exclusion of Contacts – Not excluded.

Tuberculosis (TB)

Exclude until a medical clearance certificate is produced from their Medical Practitioner.

Exclusion of Contacts – Not excluded. Contact a public health unit for specialist advice about screening, antibiotics, or TB clinics.

Varicella See 'Chickenpox'

Viral gastroenteritis (viral diarrhoea)

Excluded until there has not been a loose bowel motion for 48 hours.^b

Exclusion of Contacts – Not excluded.

Whooping cough (pertussis)

Exclude until 5 days after starting appropriate antibiotic treatment or for 21 days from the onset of coughing.

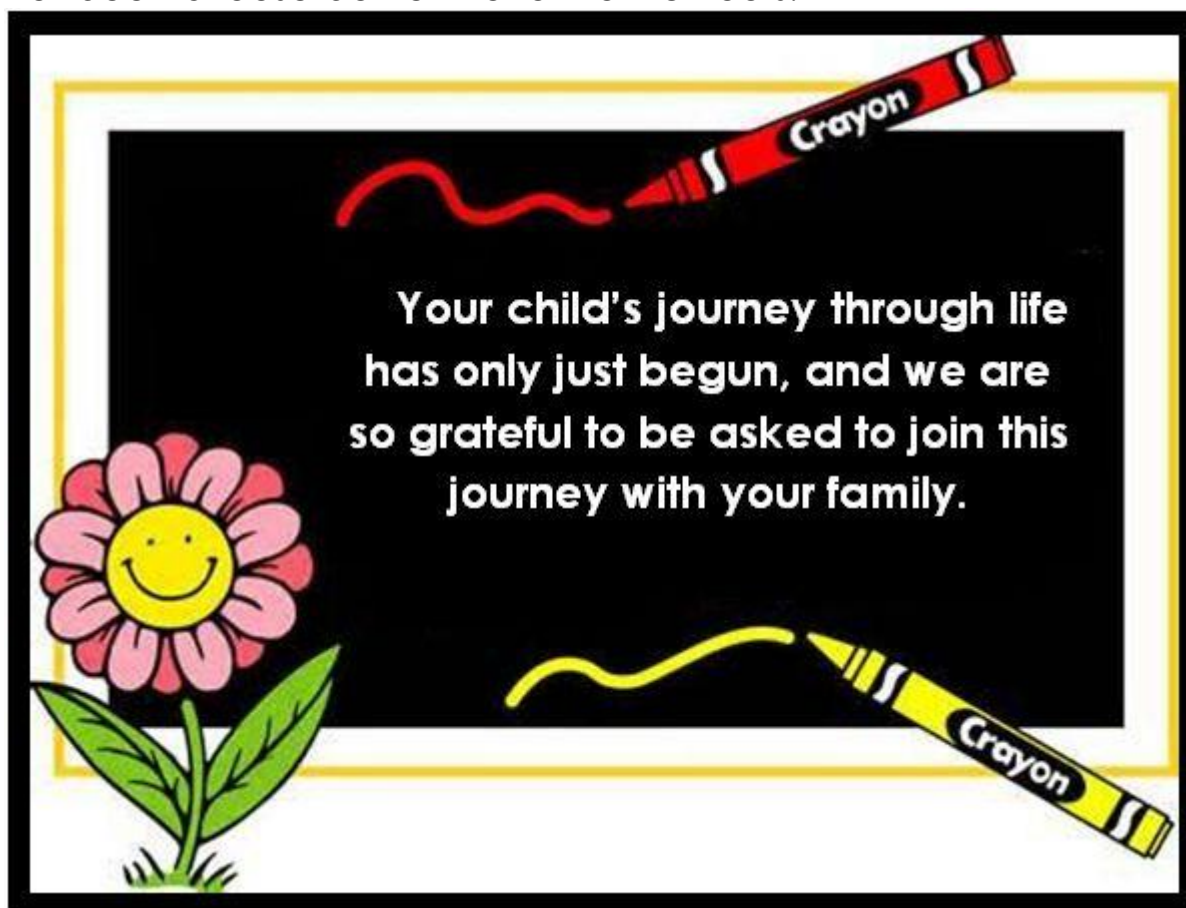
Exclusion of Contacts – Contact a public health unit for specialist advice about excluding non-vaccinated contacts, or antibiotics.

Worms

Exclude if loose bowel motions are occurring. Exclusion is not necessary if treatment has occurred.

Exclusion of Contacts – Not excluded.

▫ If the cause is unknown, possible exclusion for 48 hours until the cause is identified. However, educators and other staff who have a food handling role should always be excluded until there has not been a loose bowel motion for 48 hours.



Thankyou

Resources

<https://www.startingblocks.gov.au/>

deewr.gov.au

acecqa.gov.au

careforkids.com.au

<https://www.servicesaustralia.gov.au> formerly Centrelink

[Nhmrc.gov.au](https://nhmrc.gov.au)

<https://www.health.nsw.gov.au/>